COUNTY OF LOS ANGELES
Public Health

DUI ERS QUICK REFERENCE

Substance Abuse Prevention and Control
Information system / Software Development Division

1000 S. Fremont Ave. Bldg A-9 East, 3rd floor, Alhambara, CA 91803

Login to Access SAPC Web applications:

1

Los Angeles County
Public Health SSLVPN

Hosted
Username

Hosted
Password

Sign In

Please enter the C number Here

Please entered the password SAPC IT department assigned to you.

2

SECURED BY
RSA

Answer your security question.

Identity Verification

We need to verify your identity because you are attempting to access your account from a computer or device we do not recognize.

Answer Challenge Question   * = Required Fields

Where did you meet your spouse for the first time? (Enter full name of city only)

*
(Not case sensitive)

Would You Like Us to Remember this Computer? Learn More
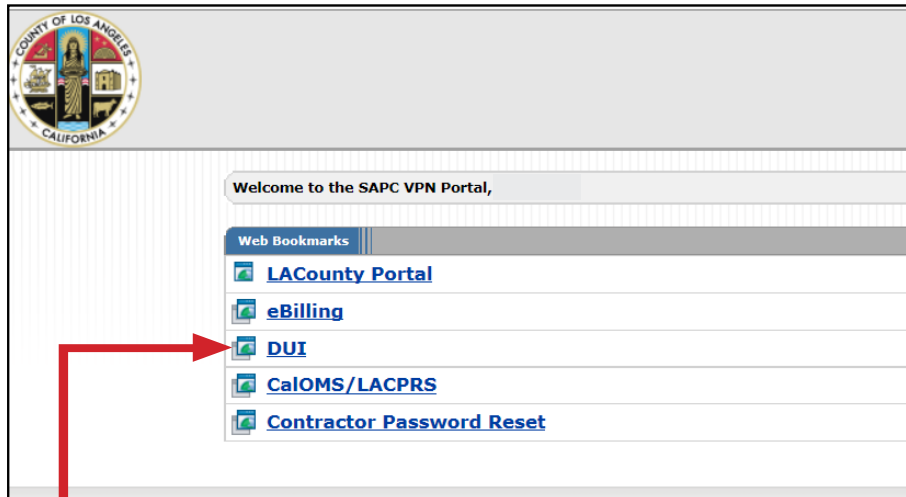
○ **Yes**. I plan to use this computer in the future to access my account.

◉ **No**. This is a public computer or one I do not plan on using often to access my account.

Cancel   Continue

Would You Like Us to Remember this Computer? Learn More

○ **Yes**. I plan to use this computer in the future to access my account.

◉ **No**. This is a public computer or one I do not plan on using often to access my account.

Cancel   Continue

If you click no, you will be presented with the challenge questions, next time you login

If you click Yes, you will not be presented with the challenge questions on your next login

3 **You are now on our SAPC VPN Portal. We'll set up your profile.**

Welcome to the SAPC VPN Portal,

Web Bookmarks

- **LACounty Portal**
- **eBilling**
- **DUI**
- **CalOMS/LACPRS**
- **Contractor Password Reset**

Here you can click on The SAPC application We have given you rights to access and it will take you to the "Web application" login window.

Click on DUI to access this application

After clicking on one of our applications on the window above, you will be taken to its login window (Second login)

Log In

Please enter your username and password.

Account Information

Username:

Password:

Log In

What tools do You have available to make sure the DUI data entered was entered right?

Find Enrolled Client List: it will give you a list of enrollees for the month, and program selected

Click here to refresh the data

Click here to save the list as PDF or EXCEL Format

What tools do You have available to make sure the DUI data entered was entered right?

Transfer Client List: it will give you a list of enrollees who transfered-in to your agency from out of county and within L.A. County

County of Los Angeles Public Health

What tools do You have available to make sure the DUI data entered was entered right?

Change of program Client List: it will give you a list of enrollees that changed from program for the month selected

LOS ANGELES COUNTY - DEPARTMENT OF PUBLIC HEALTH
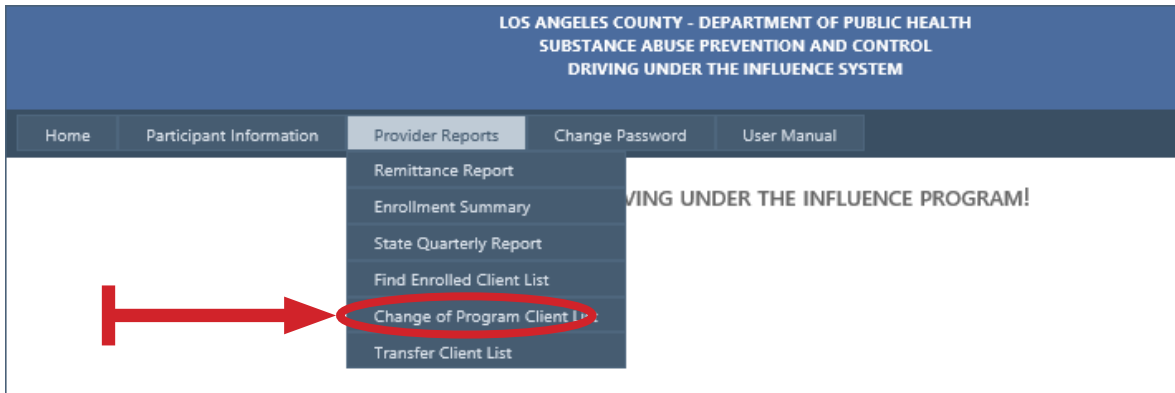SUBSTANCE ABUSE PREVENTION AND CONTROL
DRIVING UNDER THE INFLUENCE SYSTEM

| Home | Participant Information | Provider Reports | Change Password | User Manual |

Remittance Report
Enrollment Summary
State Quarterly Report
Find Enrolled Client List
Change of Program Client List
Transfer Client List

Select Location: 123 Main Street
Select Service Month 07/2015

Return Home

| 1 of 1 | Find | Next

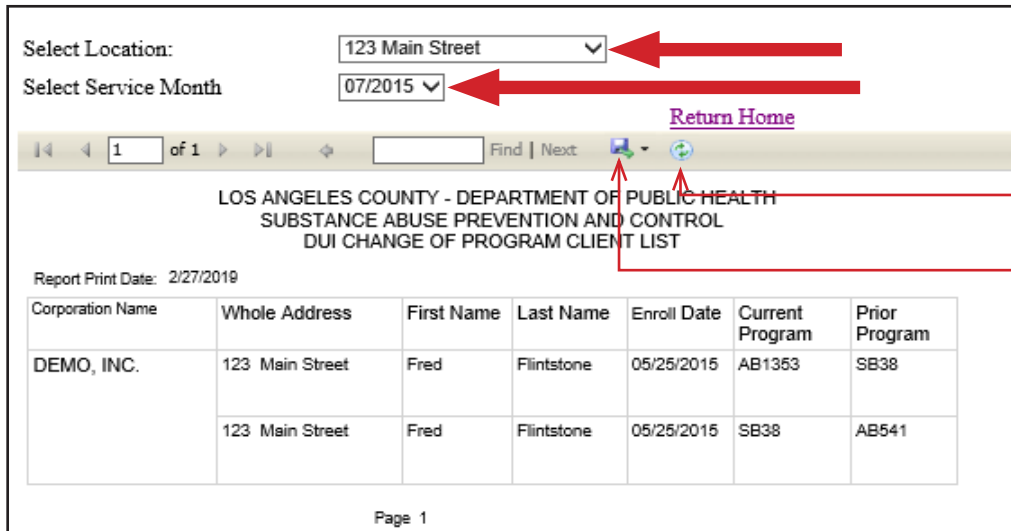Click here to refresh the data

Click here to save the list as PDF or EXCEL Format

LOS ANGELES COUNTY - DEPARTMENT OF PUBLIC HEALTH
SUBSTANCE ABUSE PREVENTION AND CONTROL
DUI CHANGE OF PROGRAM CLIENT LIST

Report Print Date: 2/27/2019

Corporation Name	Whole Address	First Name	Last Name	Enroll Date	Current Program	Prior Program
DEMO, INC.	123 Main Street	Fred	Flintstone	05/25/2015	AB1353	SB38
	123 Main Street	Fred	Flintstone	05/25/2015	SB38	AB541

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What to do before sending your monthly report and amount due to us?

✓ Using the supply tools, make sure the data entered on the system matches the data on your own records and amount due on the ERS system is correct.

✓ If for any reason you can't not reconcile the Monthly report with the data entered, and your own records, double check the following for each record entered during the month in question:

☑ Enrollment date

☑ Program selected

☑ Intake Type

☑ If "GR" or "Self pay" was selected

If for any reason there is a record already entered but i's not showing on the ERS, or there are duplicates records entered by mistake, Please contact:
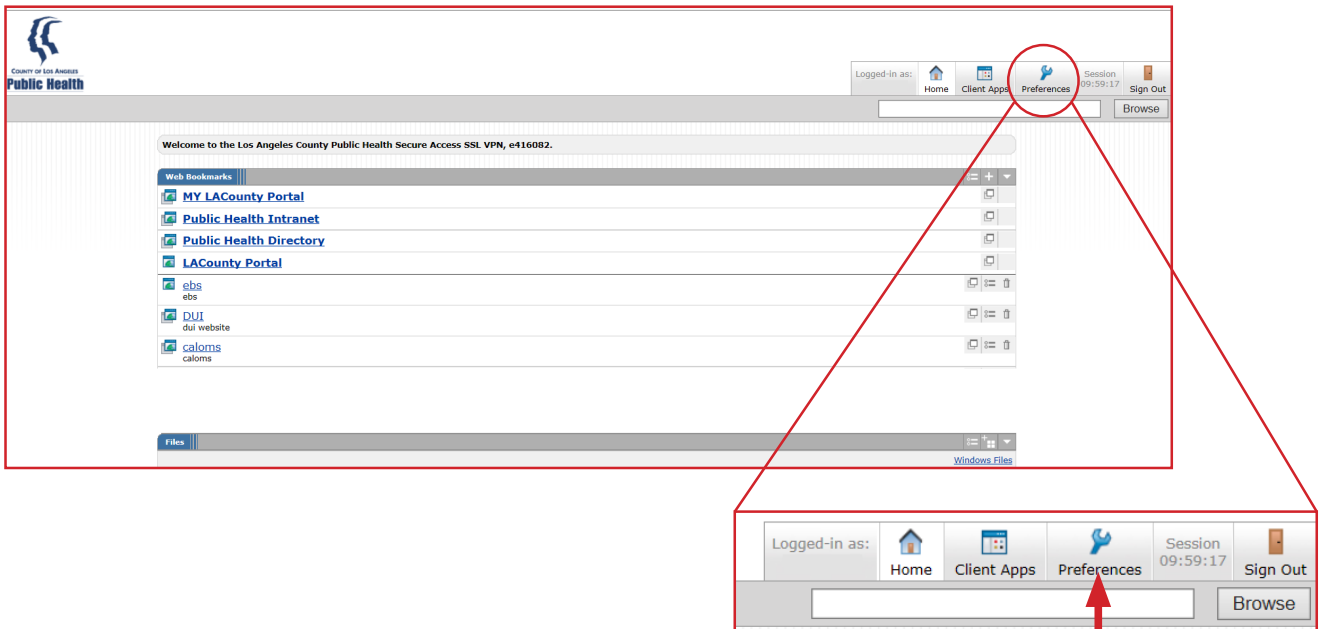
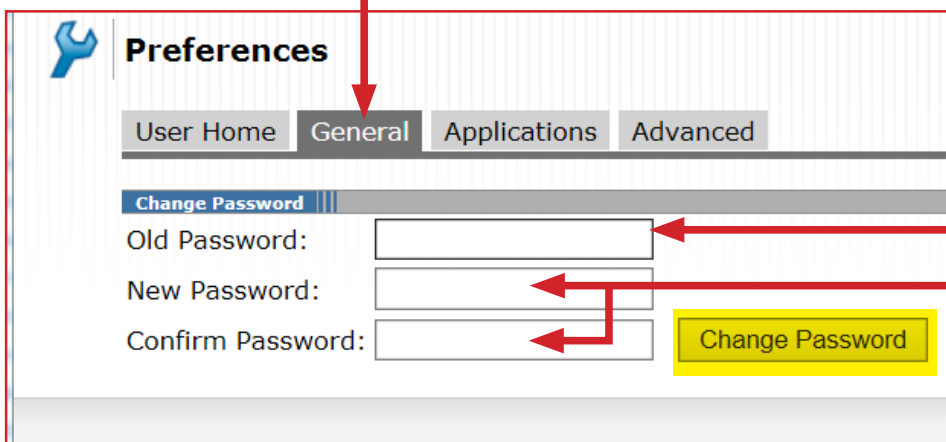**William Mendoza at:**

626-299-4153

wmendoza@ph.lacounty.gov

COUNTY OF LOS ANGELES
Public Health

How to change SSL/VPN Password instructions

1 Please login to SAPC SSL/VPN Portal

2 Click on Preferences

3 Click on General

4 Type-in Old First login Password

5 Type-in new Password

6 CLICK "Change Password"